

# York Community Day Camp 2023

**Director: Melissa Stafford** 

Email: ycdaycamp@gmail.com

# **General Information**

# Registration

Registrations will be processed as they are received, please register early to secure your enrollment, there is a limit on the enrollment. Registrations should be returned by May 31, 2022. There is a registration fee of \$25 per family.

#### **Camp Details**

Camp is for children entering 1st through 6th grade during the 2023-2024 school year.

Camp will run for 4 weeks, July 3rd - July 28th, 2023; Monday through Friday, 9am - 4pm. You may register your child(ren) for one or all of the weeks of camp. Note: There is no camp on Tuesday, July 4<sup>th</sup>.

The weekly fee is \$50 per week, per camper.

There may be additional fees for field trips or special events, you will be notified of these at least 2 days in advance. The cost per special should not exceed \$15 per camper.

### **Payment**

The registration fee (\$25 per family) and the first week's camp fee (\$50 per camper) is due with registration. Your registration will not be complete until payment is received. The following weeks' payments are due the Friday prior to that week.

Scholarships are available based on financial need and available funds. Please complete a scholarship application with your registration form if requesting financial assistance. Scholarships will not exceed \$100 per child. All scholarship forms are due by May 31st, 2023.

If a church is providing partial or full scholarship, the pastor or local church camp coordinator's signature must appear on the registration form as well as his/her contact information.

# **Next Steps**

Complete the registration form in full, including the medical information form and be sure that a parent/guardian has signed the form. Send in the completed forms with the \$25 registration fee plus first week's fee of \$50 per camper. We apologize, but registrations cannot be accepted over the phone.

Please print legible when completing all forms. If submitting payment for more than one camper, please include a summary with the name of all campers, weeks attending and weekly fee per camper.

Providing accurate and complete information will expedite the registration process. If there is incorrect or missing information, this will delay your registration. Registration is NOT complete until all information and payment are received.

Please mail the registration, medical forms, and payment to the below address. Please make checks payable to York Community Day Camp – memo line camper name.

York Community Day Camp Messiah United Methodist Church 1300 N. Beaver Street York, PA 17404

You will receive confirmation of your registration via email or by mail, if no email has been provided.

# **Refund Policy**

If a registered camper is unable to attend camp; you must notify the Director immediately in order to get a refund. Refunds are given up to two weeks before the start of camp, subject to forfeiture of the \$25 registration fee and \$10 per additional child processing fee. Cancellations within the two weeks prior to the event are only refunded in cases of documented medical concern or death in the family, which prohibits attendance. In order to receive a refund, the Director must be notified immediately of any accident or illness, followed by a written request with an accompanying doctor's excuse within one week. No refunds will be made for any reason after the start of the camp.

Please reach out to <a href="mailto:ycdaycamp@gmail.com">ycdaycamp@gmail.com</a> with any questions regarding registration.